

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 29 August 2023**

Present: Councillor Jim Creamer                      Councillor Paul Hughes  
              Councillor David Ellis                     Councillor Jane Walker  
              Councillor Rachael Ellis                 Councillor Russell Whiting

Unison: Susan Buchanan                                Alison Hunt

Absent: Councillor Michelle Welsh, Councillor Catherine Pope and  
              Councillor Alex Scroggie

Officers in Attendance: D Archer, B Hopewell and R Hutchinson

**8 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Pope, Scroggie and Welsh. Councillors David Ellis and Rachael Ellis attended as substitutes.

**9 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 6 JUNE 2023**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**10 DECLARATION OF INTERESTS**

None.

**11 ANNUAL HEALTH AND SAFETY REPORT 2022-23**

The Health, Safety and Emergency Planning Manager introduced a report, which was circulated in advance of the meeting, presenting to the Committee the Corporate Health and Safety Annual report for the year 1 April 2022 to 31 May March 2023.

**RESOLVED:**

To note the report.

**12 CURRENT STAFFING ISSUES**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting any issues of particular interest relating to the council's workforce.

**RESOLVED:**

- 1) The Head of HR, Performance and Service Planning to write to East Midlands Councils to ask that it reports to the Local Government Association the view that central government should offer more financial support to enable district councils to support the costs of national pay awards. and
- 2) To note the report.

**13 GENDER PAY GAP**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting the contents of the gender pay gap information that had been reported.

**RESOLVED:**

To note the report.

**14 MINOR ESTABLISHMENT CHANGES**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting to the Committee any minor changes to the establishment proposed by the Senior Leadership Team for implementation outside the formal full JCSC process but following consultation with trade unions. Such minor changes will not have wide organisation impact and will be authorised for implementation by the Chief Executive under delegated powers.

**RESOLVED:**

To note the report.

**15 SICKNESS ABSENCE**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing the Committee of the current levels of sickness absence within the organisation.

**RESOLVED:**

To note the report.

**16 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT**

None.

**17 EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**18 CONSULTATION CLOSURE - GIFTS AND HOSPITALITY CODE OF PRACTICE**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, seeking approval to close formal consultation of the proposed revisions to the existing Gifts and Hospitality Code of Practice for Members and Officers and to seek comments and recommendation to inform the Appointments and Conditions of Service Committee prior to its decision relation to implementation of revised policy.

Members felt that the revisions to policy were sensible and would be happy to approve.

**RESOLVED to:**

Close formal consultation on the proposed revisions to the existing Gifts and Hospitality Code of Practice for Members and Officers (Appendix 1).

The meeting finished at 6.20 pm

Signed by Chair:

Date: